

Service Associate

Major Tasks:

- Seek guidance from your supervisor as necessary and appropriate.
- Maintain a professional appearance and attitude.
- Follow and implement requests and direction received from your supervisor.

Specific Qualifications:

- Able to read, communicate effectively verbally and write legibly when completing forms.
- English language and writing proficiency.
- Ability to manage multiple priorities and tasks simultaneously.
- Proficiency in using computers.
- Able to promote, develop and maintain productive and amicable working relationships with diverse individuals and groups, including peers and supervisors.
- Be sensitive in human interactions to diversity and inclusiveness.

Physical Requirements

- Exhibit good stress reduction skills. Strive to encourage an environment for the unit with the minimal level of stress as possible under the disaster conditions.
- Ability to sit or stand for long periods of time.
- Able to adapt to long, irregular hours and frequent schedule changes.
- Must be flexible and adaptable in various situations and work settings, including weather conditions, cultures, and geographic areas for extended periods of times.